



STAFF MANAGEMENT COURSE

"Teamwork makes the dream work." -John C. Maxwell

Staff Management is the process of providing direction and guidance to employees in order to achieve organizational objectives. This comprehensive course will focus on developing key skills that can be used to effectively manage a staff and build a successful team. Participants will learn how to create a productive work environment, motivate and engage employees, handle difficult situations, and develop effective communication strategies. The course will also discuss relevant laws and ethical considerations, as well as provide tools to measure performance and recognize excellence. So, join us to get the skills needed to manage a staff and unleash the potential of your team.

Key Course Content:

- Discuss the differences between leadership and management
- Understand how to facilitate successful team cohesion
- Keep people accountable
- Produce an environment that fosters productivity
- Recognise the beginning of staff conflict
- Build measures of activity
- Discriminate between effective and ineffective methods of resolving issues
- Construct a friendly and comfortable environment in the workplace
- Discuss the consequences of poorly managed teams
- Illustrate directive communication skills



Target Audience:

The course can be tailored for the specific cohort whether it be the leadership team, another group of managers/team leaders or employees.



Duration:

This course is available as a 1-day course or a truncated half-day course.



Delivery:

This course can be delivered both in-person or virtually. For virtual delivery, we can use our virtual platforms or your organisations.



Group Size:

We recommend a group size of 4-10 people.

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