



EFFECTIVE MANAGEMENT COURSE

"Management is doing things right; leadership is doing the right things." - Peter Drucker

This training course will provide attendees with the essential skills to effectively manage teams. Through instructor-led lectures, interactive discussions and real-world case studies, participants will explore how to cultivate a successful work environment, build strong relationships between staff, develop comprehensive goals and objectives, create an effective workflow system and foster an atmosphere of trust. They will also learn tools for problem solving, communication and project management to ensure every team member is actively contributing to the success of the organization. Attendees will leave this course confident in their ability to make strategic decisions, direct challenging situations and motivate their teams to perform at their best.

Key Course Content:

- Work out the ideal "effective management" formula for your organisation
- Discuss the similarities and differences of managing and leading an organisation
- Determine which functions of the organisation need to be managed
- Discuss your strategic objectives
- Discuss what you can do when levels of trust and respect are low
- Resist the urge to use quick fixes for poor cultural issues
- Welcome difference, diversity and new ideas
- Address poor performance



Target Audience:

The course can be tailored for the specific cohort whether it be the leadership team, another group of managers/team leaders or employees.



Duration:

This course is available as a 1-day course or a truncated half-day course.



Delivery:

This course can be delivered both in-person or virtually. For virtual delivery, we can use our virtual platforms or your organisations.



Group Size:

We recommend a group size of 4-10 people.