



# EMPLOYEE RECOGNITION TRAINING

"Recognition is the greatest motivator." - Anonymous

This training course will help you identify ways to recognise and value your employees. We'll discuss the importance of meaningful recognition as a tool for increasing job satisfaction and productivity. You will gain knowledge on how to create an environment where both your employees and company can benefit from recognition. We'll also explore creative methods of rewarding staff such as intangible rewards, celebrations of success, goal setting and incentives. By the end of the course, you'll have the skills to build an effective employee recognition strategy and develop a culture of appreciation.

## Key Course Content:

- Motivate and engage their employees and teams
- Set agreed behavioural metrics
- Develop a culture of individual and team reward
- Celebrate achievements
- Deal with poor performance and poor attitude
- Make people more accountable
- Keep people motivated about reporting
- Consider world's best reward/recognition menus
- Conduct frequent performance appraisal sessions
- Understand the correlation between discretionary effort and goal achievement
- Align rewards with values, behaviours and objectives
- Practice active listening and questioning skills



## Target Audience:

The course can be tailored for the specific cohort whether it be the leadership team, another group of managers/team leaders or employees.



## Duration:

This course is available as a 1-day course or a truncated half-day course.



## Delivery:

This course can be delivered both in-person or virtually. For virtual delivery, we can use our virtual platforms or your organisations.



## Group Size:

We recommend a group size of 4-10 people.